



POSITION DESCRIPTION

Consents Planner

WHO ARE WE? - KO WAI MĀTOU?

Aukaha Owners	<p>Te Rūnanga o Waihao Te Rūnanga o Moeraki Kāti Huirapa Rūnaka ki Puketeraki Te Rūnanga o Ōtākou Hokonui Rūnanga</p>
Mission	<p>Aukaha is mandated by Kā Rūnaka to represent the interests of mana whenua across a range of areas, including resource management planning and environmental management.</p> <p>The Mana Taiao team at Aukaha strives to:</p> <ul style="list-style-type: none"> • Support Kāi Tahu environmental and cultural aspirations in planning processes. • Promote a greater understanding of Kāi Tahu values, knowledge and perspectives on natural resource and environmental management issues in the Otago region. • Develop policy that supports Kāi Tahu cultural and environmental aspirations. • Advocate for bicultural solutions to environmental issues. • Support partnerships with local government. <p>The aspiration of Kāi Tahu is to assume their full kāitiaki role as mana whenua ki Otago, as protected and guaranteed by Article II of the Treaty of Waitangi. Aukaha supports this aspiration through statutory processes under the Resource Management Act 1991 and through direct engagement with councils and clients.</p> <p>Our work is guided by the Kāi Tahu ki Otago Natural Resource Management Plan 2005 and Waitaki Iwi Management Plan 2019. The kaupapa of the plans is 'Ki Uta ki Tai' (Mountains to the Sea), which reflects the holistic Kāi Tahu philosophy of resource management. The plans express Kāi Tahu values, knowledge and perspectives on natural resource and environmental management issues.</p>

WHAT IS THE PRIMARY FOCUS OF THIS ROLE? – TE AROTAHI MATUA

To support the effective and efficient delivery of resource management, planning, and development services so that the Rūnaka can meet their kaitiakitaka responsibilities and achieve their environmental priorities.

WHO ARE YOUR TEAM? - TŌ KAPA

Reporting to	Manager – Mana Taiao	Direct Reports	0
Nature and Term	Permanent Full time (negotiable)		
Location	Dunedin		
Internal Relationships	Aukaha staff, governors, Kā Papatipu Rūnaka representatives		
External Relationships	<p>Rūnaka members</p> <p>Customers/resource consent applicants and their agents</p> <p>Local, regional, and central government staff.</p> <p>Other agencies</p>		

KEY ACCOUNTABILITIES - NGĀ KAWENGA TAKOHANGA

<p>Resource consents and related workstreams</p>	<ul style="list-style-type: none"> • Working with kā rūnaka, review, provide advice on, and respond to resource consent applications • Contribute to developing and maintaining robust processes and procedures to strengthen the consents process • Provide technical advice to Aukaha staff and rūnaka on RMA and other statutory processes • Provide in-house quality assurance and review responses to consent applications • Work with Aukaha policy staff to ensure that consent responses align with kā rūnaka strategic policy objectives • Write high quality submissions and hearings evidence, with the support of senior Aukaha staff • Provide mentorship and guidance to consents staff • Keep abreast of amendments to council consents processes, and communicate these to Mana Taiao team.
<p>Planning Advice</p>	<ul style="list-style-type: none"> • Provide accurate and timely professional and technical advice to kā rūnaka, Aukaha staff, councils, stakeholders, and consent applicants and their agents. • Organise and undertake consultation with mana whenua, local authorities, government agencies, stakeholders, consent applicants and their agents, and the public • Work closely with the Mana Taiao team to advise external parties on the Rūnaka position related to various local and regional issues • Provide technical advice to Aukaha staff and rūnaka on RMA consenting processes • Provide advice and support to Rūnaka representatives on external committees • Facilitate and attend site visits • Keep abreast of regional and national policy and legislative change, and communicate this to Mana Taiao team.
<p>Reporting</p>	<ul style="list-style-type: none"> • Liaise with and report progress to Manager Mana Taiao as required • Keep Manager Mana Taiao informed of issues and risks • Work with management to understand and deliver on priorities
<p>Compliance and monitoring</p>	<ul style="list-style-type: none"> • Work with Rūnaka members to reflect their values clearly and accurately in consent outcomes, including consent conditions. • Ensure mana whenua values are clearly and accurately reflected in consent implementation, including monitoring. • Support the implementation of the iwi management plans and tribal policy.
<p>Relationship management</p>	<ul style="list-style-type: none"> • Initiate, develop and maintain relationships with partners and advisors both internally and externally, including Council staff, consent applicants and their agents, and external stakeholders • Maintain relationships with rūnaka contacts, key agencies, and stakeholders in the local government space

TO WORK WELL IN OUR SPACE	
Understands the space and place	<ul style="list-style-type: none"> • Has a strong well-developed bicultural ease and confidence, or a willingness and openness to learn • Has a strong grounding and knowledge of tikaka Māori, and its application in the RMA space, or a willingness to learn • Has a commitment to understanding iwi aspirations and the complexities of achieving inter-generational outcomes • Knowledge of Rūnaka structures, relationships and processes and the application of Te Tiriti o Waitangi • Competence in, or a willingness to become competent in, Te Reo Māori
Can work with people	<ul style="list-style-type: none"> • Prioritises and manages relationships with hapū and iwi with sensitivity and care • Is thoughtful, resilient, and calm under pressure • Leads by example and works in an inclusive manner • Can work independently and as a member of a multidisciplinary team
Is values driven	<ul style="list-style-type: none"> • Is authentic and pragmatic • Is willing to take ownership and be accountable • Is committed to supporting the aspirations of kā rūnaka • Is open to different opinions and perspectives and is driven to champion these • Has a strong focus on environmental and resource management as an avenue to progress mana whenua aspirations
Is results focused	<ul style="list-style-type: none"> • Is practical and can constantly problem solve • Can prioritise tasks to respond quickly to demands, act independently, and work under pressure • Demonstrates flexibility and can respond to changing needs and priorities • Shows initiative, is energetic and self-motivated • Is aware and responsive to statutory timeframes

EXPERIENCE	
Qualifications, skills, and experience	<ul style="list-style-type: none"> • Tertiary qualification in planning, or equivalent • Sound knowledge of resource management planning processes • A minimum of 2 years' experience within the field - ideally in a local government consents role • Experience working with iwi, communities, consultants, central and local government, and other interest groups • An understanding of Ngāi Tahu cultural values is an advantage; a willingness to learn and embrace Ngāi Tahu cultural values is a must • Experience in report preparation and presentation before Council is required, and experience in appearing before the Environment Court would be an advantage • Proven ability to communicate effectively, including the ability to write reports • Sound problem solving and analytical skills • An ability to take on a wide-ranging work portfolio • Must have a full driver's license • Have or be eligible for membership of the New Zealand Planning Institute